

In This Issue:

- Talking about BUCS®
- Spotlight on Osceola County Property Appraiser, FL
- Tips & Tricks from your Support Team
- 2012 User Conference

Support Tips & Tricks

[Adam Best](#)
[Dean Eldridge](#)
[Mike Emmerich](#)
[John Milleck](#)

2012 User Conference

Contact:
Shelley Kelly

shelleyk@drfrey.com

800-659-3739

Archived Newsletters

Click here to see previous issues of our newsletters

- BUCS®
- CHIPS®
- CUBIC®

Contact Us

sales@drfrey.com

800.659.3739

Website:
www.drfrey.com

BUCS® 10.5 RELEASE IS E-MAILED!

After many discussions on how Frey could be a greener company, it was decided that our annual software releases could be e-mailed to our customers instead of being shipped. This would be done by e-mailing each customer a link that leads them to a secured website where they could then download the latest version of the software. By doing this, our customers are able to access the newest changes and implement them sooner.

We started by sending out our BUCS® beta version in this manner. By the time we were ready to release the 10.5 version, all the bugs had been ironed out. Our customers were able to download the newest version of BUCS® at their own pace.

And once again, the BUCS® release is chock full of improvements and refinements proving our commitment to continually offer our customers state-of-the-art software!



Talking about BUCS®

In this newsletter, let's highlight two modules in BUCS® that you might find interesting and could help you save some work time in the process: ACH for A/P and Fixed Assets.

ACH for A/P

Are you looking for an easier way to stay on top of paying your vendors and being a 'green' company? If so, you should consider ACH for Account Payables. ACH (Automated Clearing House) is an industry standard system for making electronic fund transfers through your banking institution for BUCS®.

This module allows you to designate a vendor to be paid via ACH. By using ACH, the funds are transmitted more quickly than a check allowing the vendor to be paid sooner and saving you from printing and mailing a check. A file is created in BUCS® which the user will then transmit to the bank. BUCS® will even generate an e-mail (POP3 e-mail required) that will be sent to each vendor notifying them of the impending payment.

BUCS® is a user friendly fund accounting software system created by Frey Software to support accounting and financial management activities of government and non-profit agencies

If this sounds like something you would like to learn more about, contact us and we will be glad to provide more in-depth information!

Fixed Assets

Fixed Assets allows the user to establish and maintain records for fixed asset items and their corresponding accounting distributions. It can be used with varying degrees from just basic use of tracking information on a fixed asset to using it to depreciate items.

Fixed Assets allows the user to group or sub group assets by Class, Type, Department, and Location. The user can track the original purchase cost and date along with a disposal date and price if needed. If you depreciate, that information can be tracked MTD, YTD, or simply as Depreciation to Date. For those users with Data Dictionary, an existing Fixed Assets list can be imported into BUCS® Fixed Assets using the provided template.

As new assets are purchased, they can be entered into Fixed Assets when the invoice for the purchase is being processed into BUCS®. Information included on a fixed asset includes the vendor it was purchased from, check number used to pay for it, PO information (if used) as well as the invoice number. Salvage and replacement values can also be stored. The replacement value is commonly used to track the insurable value of the asset. There's also a function to calculate an increase (or decrease) in the replacement value. An image of the invoice can be attached to the entry along with an image of the fixed asset itself.

Fixed Assets has unlimited notes. These can be used to track warranty information, repair/maintenance, or any other notes pertaining to the fixed asset. These notes can also have attachments and follow-up reminder dates to trigger an alert for the user when logging into BUCS®.

If you would like to add Fixed Assets to your BUCS® system, call today! ☎

21st Annual User Conference Great Success

This year's user conference was very successful with clients attending from all over the country to get the latest on the improvements planned for the software.



Take me out to the ball game . . . this year's evening event was a Reds game at the Great American Ball Park. It was a first for the conference and it was a great success. All enjoyed the ambiance of a major league game – even with a rain delay!

Shelley is already busy working on next year's conference. The evening event will be a cruise on the Ohio River while enjoying a catered dinner. The dates for next year's conference are August 5 – 7, 2012.

Call Shelley today (800.659.3739) to make your reservations to join us for the 2012 User Conference. ☎



Spotlight on: Osceola County Property Appraiser, Jamie Roberson, Finance & Budget Officer
Population: 275,666
Frey Software: BUCS®
Years: 3

The client spotlight in this newsletter is on Jamie Roberson. Jamie is the Finance and Budget Officer for Osceola County Property Appraiser's office located in Kissimmee, FL. Jamie's office handles all the property valuations for Osceola County for tax purposes. This comes to approximately 168,000 property parcels. They have been using BUCS® for three years.

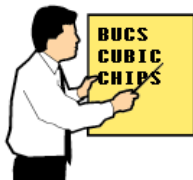
The interview started with asking Jamie why her office chose BUCS® as their accounting software. Jamie's answer, "The most significant reason . . . was due to the simplicity of the application. Those that had minimal accounting experience are able to utilize the system easily." Jamie went on to say that her office uses BUCS® to manage the accounting, budgeting, positive pay, and credit card utilization departments in her office.

When asked what she liked best about choosing our software, Jamie replied, "The user friendly application allows us with limited resources to

complete our jobs effectively at a reasonable cost for the initial purchase of the software as well as the ongoing maintenance.” She also commented that Frey products “have the ability to meet the needs of any organization and can be compared to other larger software applications with an added benefit of not having the high cost.”

To close out the interview, Jamie was asked what she liked best about Frey & Company. Jamie had high praise for our support team calling them the company’s “greatest and most valued asset.” She liked how our team “is always available to assist whenever there is a need and that is priceless.” Wow, Jamie – Frey considers all of our customers to be priceless as well! 🖨

Tips & Tricks From Support



By Adam Best

Prior Year: In BUCS® 10.5, you can reopen the prior year. If you have closed the prior year and then need to do year end adjustments for reporting purposes, or if the auditor comes and wants to make corrections to the prior year, you can restore the prior year and make those changes as long as a good backup exists for your BUCS® prior year. This restore feature will allow you to make new journal entries without having to make the original entries again.

Change Image Paths: In BUCS® 10.5, under the Utilities menu, there is an option that will allow the user to globally change image paths for journal entries, open invoices, paid invoices, encumbrances, archived encumbrances, fixed assets, fixed asset invoices, fee receipt history, chart of accounts notes, fund notes, vendor notes, investment notes, project notes, fixed asset notes, and A/R customer notes. An example of this feature would be if there is a new server and all of the old images are at G:\Frey\BUCS\Images and now you or your IT department can simply move everything to F:\Frey\BUCS\Images. With a few clicks of the mouse, all image paths will be changed at once.

By Dean Eldridge

Encumbrance Requisition Control: Within Encumbrance Maintenance and the Outstanding Encumbrance Report, users utilizing the Requisition Control module can now easily identify which pending requisition is still awaiting the individual’s decision. On the main Encumbrance Maintenance screen (where all open encumbrances are listed) the last column on the right displays the Requisition Status. This will display Approved, Pending, or Rejected. After Approved or Rejected statuses, it will display the user’s name that approved or rejected the requisition. If the requisition is pending, it will display the name of the person waiting to approve it. The Outstanding Encumbrance Report will have the same type of information. In the Status area of the report, it will display the person’s name for each status type. So for Pending transactions, it will display Pending waiting on ‘person’s name’. These new features will allow users with the Requisition Control module to easily discover the person associated with the status of an encumbrance requisition.

Printing Project Posting Entries: A couple of years ago, a Project Maintenance area was added to BUCS®. Within General Ledger, a Project Maintenance menu option is available to define projects to be used on journal entries, encumbrances, invoices, cash receipts, and fee receipts. The postings associated with a given project can easily be printed via the Posting Analysis Print option. On the Posting Analysis Print selection screen, a Project field is available. The second to the bottom set of ranges on this screen will allow the user to key in or search for a Project number range. For example, if we have a project called ELM STREET PARK, we could key in ELM STREET PARK in both the FROM & TO Project Number range. We could also filter by any other field range on this screen. This might include filtering by date, accounting period, or G/L account number. This can be printed or previewed. Users with the Data Dictionary module could also export results to Excel®.

By Mike Emmerich

Journal Entry History: A Journal Entry History program has been added which will allow you to View or Reprint transactions that have been posted through Journal Entry or the Auto Reverse program. If you click General Ledger – Posting – Analysis you will see Journal Entry History. You will also be able

to add the Journal Entry History program to your Favorites via Customize Favorites so it's easily available to you. You have two date ranges to choose from which are Month/Year Range and Transaction Date Range. When viewing the detail of the transaction, you will be presented with a screen that matches the source document screen for the actual Journal Entry. From this screen, there is the ability to print the source document with the Print Source Document button. If you have a rather long Journal Entry of 100 or more transactions, this "Print Source Document" button is the way to go, so you don't have to do multiple Print Screens to get the same info on paper.

Note: Shift – F7 in BUCS® will get you a Print Screen.

A/P ACH: Many People have mentioned that some of their ACH transactions that they issue on the 30th or 31st of the month do not clear until the first and second of the following month which causes a problem with the Bank Reconciliation. We've added an option in the BUCS® System Controls file that will turn off this feature and allow you to clear the transactions yourself. To turn the feature off, click on General Ledger – System Controls – Edit – click on the A/P tab and uncheck "**Automatically Clear ACH transactions**" towards the bottom, right hand side of the screen.

By John Milleck

Automatic Backups: New changes to the automatic backups have been added in the 10.5 version. The user now has the ability to allow default locations to an automatic backup to be overridden. This is turned on in the System Controls under the Preference tab. When the option is checked for a particular automatic backup, the user will be prompted by a window that displays the current default backup location. From this window, the location can then be changed if necessary. The second new change is that there are new options to determine which automatic backups should be processed. This changes how the system used to handle turning on automatic backups and giving the user no control over which ones are to be processed. The user now decides which automatic backups should be processed.

Checking Accounts: The system now allows up to 99 checking accounts instead of the old limit of 15 accounts. The location of where to edit, add, and view checking accounts has changed. This item is located below the System Controls menu on the General Ledger menu. Allowing the limit to be higher for the number of checking accounts eliminates users who were using more than one BUCS® system just to accommodate the need for additional checking accounts. ☐



Plan to Attend

Budget to be the best! Don't forget to include next year's User Conference in your 2012 budget.